

Steven L. Kellam, Jailer 212 Barnes Rd. Williamstown, KY 41097 Phone: 859-824-1252 ext. 13 Fax: 859-824-1285

## **GRANT COUNTY DETENTION CENTER MAIL REGULATIONS:**

\*\*All mail must be written on regular paper with the return name and address on the envelope or it will be returned to sender.\*\*

None of the following are permitted:

- No cologne or perfume
- No lipstick
- No tape or staples
- No marker, crayon, or paint (pencil, blue or black ink only)
- No Polaroid pictures
- No more than 5 pictures per inmate\*
- No pictures of a sexual nature or in poor taste
- No advertisements (brochures, magazine clippings, newspaper clippings, etc.)
- No stamps, envelopes, or writing paper
- No computer generated material (a typed letter, however, is permitted)
- No inmate to inmate mail (including those from other correctional institutions) without Jailer's approval
- No third party mail
- No cash or personal checks, money orders only

\*All pictures must be on glossy photo paper. If ink from the pictures rubs off, the entire letter will be returned.

## Special Notes:

- All legal mail must be marked as such on the envelope and will be opened by the inmate in the presence of a deputy.
- An attempt will be made by the Grant County Detention Center to return letters which violate mail regulations, however, due to postal policy we cannot guarantee the sender will receive their letter back.